

JOB POSTING

Building Department



TOWN OF
Ogden
COUNTY OF MONROE
STATE OF NEW YORK

Title: Assistant Building Inspector

Starting Salary: \$20.75 hourly

Posted: August 27, 2019

Deadline: Until Filled

The Town of Ogden seeks a qualified candidate for Assistant Building Inspector. This is a full-time position, Monday-Friday from 8:30am – 4:30pm. This position is a provisional appointment conditional upon taking the next civil service exam for Assistant Building Inspector and must be reachable on the Civil Service eligible list.

Description of Duties:

This position involves working closely with the Building Inspector in inspecting buildings, issuing building permits and enforcing state and municipal building codes. The employee reports directly to and works under the general supervision of the Building Inspector.

Minimum Qualifications: Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) One (1) year paid full time or its part time equivalent experience in building construction, building inspection, or one of the building trades; OR,
- (B) Two (2) years paid full time or its part time equivalent experience in a clerical or technical position involving reading and interpreting working construction plans, drawings and specifications; OR,
- (C) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Civil Engineering or Architecture; OR,
- (D) Any equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above; OR,
- (E) Possession of a current New York State Basic Code Enforcement Training Certificate indicating successful completion of the New York State Basic Code Enforcement Program.

Desired Certification: Possession of a current New York State Basic Code Enforcement Training Certificate indicating successful completion of the New York State Basic Code Enforcement Program.

Applications are available from the Receptionist at Ogden Community Center, 269 Ogden Center Rd., Spencerport or online at www.ogdenny.com.

Interested candidates should send an application by mail or email to:

Town of Ogden
269 Ogden Center Rd
Spencerport, NY 14559
Attn. Building Department

Email to: Building@ogdenny.com