



# TOWN OF Ogden

Assessor's Office  
269 Ogden Center Road, Spencerport, NY 14559-2076  
(585) 617-6107 – (585) 352-4590 FAX

## 2019 - ENHANCED STAR EXEMPTION

### CHECKLIST FOR NEW APPLICATIONS (RP-425-E) AND RENEWALS (RP-425-Rnw)

1. **Filing deadline is March 1, 2019.** Complete the application, **all** owners must sign and date.
2. Proof of household income (all owners and owner's spouses):
  1. If you **filed** a **2017** income tax return (Federal or State):
    - **Include the main form (Federal pgs 1-2 or State pgs 1-4) of your 2017 return.**
    - Bring **all** 1099-R's (Retirement, etc. – in case you may qualify for a larger exemption)
    - All returns **must** be signed and dated **or** include proof of electronically filed returns and either be typewritten or in ink (returns prepared in pencil are **not** acceptable).
  2. If you did **not** file a **2017** income tax return (Federal and/or State):
    - Please complete an Income for STAR Purposes Worksheet and submit this form along with your supporting income documents.
    - The above worksheet is available through the Assessor's Office or online at: [https://www.tax.ny.gov/pdf/current\\_forms/orpts/rp425worksheet\\_fill\\_in.pdf](https://www.tax.ny.gov/pdf/current_forms/orpts/rp425worksheet_fill_in.pdf)
    - Submit supporting **2017** documentation as indicated on the worksheet:
      - Social Security Benefit Statement(s) (Form SSA – 1099)
      - W-2 wage forms
      - Year-end interest and dividend statements
      - Unemployment compensation statement(s)
      - Year-end pension and annuity income statements (all form 1099-R's)
      - Other income documents that may not be listed above
    - In some cases, the assessor may request further documentation (i.e. IRS transcript, etc.).
3. Complete the RP-425-IVP (**NOW MANDATORY PER NYS TAX DEPARTMENT**)
  1. Include social security numbers and signatures of **all owners and owner's spouses** that resides on the premises.



When applying or reapplying for the Enhanced STAR exemption, you must submit the RP-425-IVP form to your assessor along with the application form and proof of income. This is now mandatory and failure to do so will result in denial and loss of this exemption. **YOU WILL NOT NEED TO REAPPLY FOR THIS EXEMPTION OR SUPPLY INCOME TO THE ASSESSOR IN THE FUTURE – THIS WILL BE DONE AUTOMATICALLY BY THE NYS DEPARTMENT OF TAXATION AND FINANCE.**

4. Proof of age:
  - **First time applicants (only)** must submit proof of age (driver's license)

Office hours Monday through Friday, 8:30 a.m. to 4:30 p.m. – (585) 617-6107